



# Plaza Hawaii Kai

☞ A Quality Condominium ☜

6770 Hawaii Kai Drive, Honolulu, Hawai'i 96825

Plaza Office 808-395-4322

Security 808-265-9072

After Hours 808-460-2522 (emergency only)

Email: [Plazahawaiiikai@hawaii.rr.com](mailto:Plazahawaiiikai@hawaii.rr.com)

Website: [www.touchstoneproperties-hawaii.com/plaza-hawaii-kai](http://www.touchstoneproperties-hawaii.com/plaza-hawaii-kai)

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## February 2024

### Annual Meeting of Owners

The Annual Meeting of Owners is scheduled for **Monday, March 11, in the Community Room. Registration begins at 6:30pm. All owners are invited to attend and are requested to return their proxies to Touchstone, in advance, to ensure a quorum for the meeting. If you have not received your proxy packet, please contact Touchstone Properties at 808-566-4100.**

### Board Meeting

The next AOA Board Meeting will be held on Monday, April 8, 2024, at 6:30. The meeting will be held in-person in the Community Room. All owners are invited to attend.

### Upcoming Holiday

The PHK Office will be closed and staff have the day off on:

President's Day

Monday, February 19.

### Building Maintenance

#### Schedule

The schedule for routine building maintenance for 2024 is included on the back of this newsletter.

### Spectrum Point of Contact

Spectrum has designated a single point of contact for Plaza Hawaii Kai. Residents can contact Marvin Bernarte at 808-490-4901 or by email at [Marvin.bernarte@charter.com](mailto:Marvin.bernarte@charter.com) with any Spectrum related questions or concerns. The program is intended to improve communication, ensure a quicker resolution of problems, and reduce wait times for service calls.

### Safe Driving in the Parking Garages

Residents are reminded to **turn on their vehicle headlights when driving in the parking garages.** This is an important practice to ensure the safety of pedestrians and other drivers.

### Prevent Leaks

Residents are reminded to not flush excessive toilet paper, paper towels, so called "flushable wipes", any amount of kitty litter, or other similar material down the toilets. Recent leaks may have been caused by residents disposing of these types of materials down their toilets.

### Deliveries and Renovation Work

Residents are reminded that deliveries, and renovation work are not allowed on weekends, holidays, or evenings. These activities are permitted only between Monday to Friday (excluding holidays) 8:00am to 4:00pm and require advance notice to Site Manager, Greg Stancil.

### Boxes, Boxes, Boxes!

Please continue to break down boxes before placing them in the dumpsters. This helps prevent overage charges from the rubbish removal service and saves the AOA money.

### Chickens and Roosters

PHK staff continues to trap and remove the feral chickens and roosters from the property. Please do not feed these animals, and do not release them from the traps.

### Newsletter

If you have suggestions or want to provide material for the newsletter, please send them to Greg at [plazahawaiiikai@hawaii.rr.com](mailto:plazahawaiiikai@hawaii.rr.com)

**Routine Maintenance Schedule** (dates listed are subject to change due to weather or other circumstances)

<b>Activity/task</b>	<b>Frequency</b>	<b>Scheduled Date(s) in 2024</b>
Pest Control (common areas)	Monthly	3 <sup>rd</sup> Thursday of Every Month (March 21, April 18, May 16)
Pest Control (in-unit service) Schedule with Site Manager (paid for by Resident)	Quarterly	March 14 June 20 September 19 December 19
Window Washing	3 times per year	April, August, September
Tree Trimming (Coconut Trees)	3 times per year	TBD
Tree Trimming (Ficus & Autograph Trees)	Semi-Annual	TBD
Tree Trimming (Milo, Plumeria, Satin Leaves Trees)	Annually	TBD
Power Washing Sidewalks/Pool Area	Quarterly	TBD
Power Washing Parking Lots	Quarterly	TBD
Cleaning Swimming Pool	4 x Week	MWFS
Cleaning Around Trash Bins/Trash Chute	3 x Week	MWF
Gym, Common Area restrooms, grills, Common Area hallways and elevators	Everyday	M-F