



Plaza Hawaii Kai

☞ A Quality Condominium ☜

6770 Hawaii Kai Drive, Honolulu, Hawai'i 96825

Plaza Office 808-395-4322

Security 808-265-9072

After Hours 808-460-2522 (emergency only)

Email: Plazahawaiiikai@hawaii.rr.com

Website: www.touchstoneproperties-hawaii.com/plaza-hawaii-kai

April 2024

Board Meeting

The next AOA Board Meeting will be held on Monday, May 6, 2024, at 6:30. The meeting will be held in-person in the Community Room. All owners are invited to attend.

Insurance Renewal

Please watch your mail for an important letter regarding PHK AOA's insurance renewal premiums. The letter will be sent by Touchstone to owners later this month.

Site Manager

Our Site Manager, Greg Stancil, is scheduled to return to work in mid-April. We appreciate the hard work of Frank Byrnes, temporary Site Manager, while Greg was away.

Holiday Schedule

The 2024 Holiday Schedule for PHK is provided on the back of this newsletter.

Residents are reminded that move-ins/move-outs, deliveries of large items (including appliances and furniture), renovations, and non-emergency repair

work are not permitted on holidays or weekends. These House Rules apply to both the High-rise and the Townhouses.

Building Maintenance

Schedule

The schedule for routine building maintenance for 2024 is included on the back of this newsletter.

Rubbish, Rubbish, Rubbish

Please kokua by ensuring that the trash chutes stay clear. Putting boxes, large items, cat litter (unless double bagged), and other inappropriate items down the trash chutes may cause clogs and damage the chutes. When a trash chute gets blocked, PHK staff have to manually remove the rubbish.

Further, ensure that rubbish is placed in the dumpsters and not next to them. Large items such as wooden pallets and furniture should be disposed of by making arrangements with the Honolulu City and County bulky pick-up service.

Move-ins/Move-outs

Residents are reminded that all move-ins/move-outs in both the High-rise and the Townhouses require advance notice to the Site Manager, and the payment of a \$250.00 deposit which will be returned unless there is damage to PHK property. Move-ins/move-outs are allowed only between 8:00am and 4:00pm Monday through Friday (excluding PHK holidays). Further information is available in the House Rules.

Elevators

The elevators are scheduled for modernization later this year. Please get in the habit of protecting and preserving the panels. Do not use keys, fobs, or other hard items when pressing the buttons, doing so may cause damage.

Newsletter

If you have suggestions or want to provide material for the newsletter, please send them to plazahawaiiikai@hawaii.rr.com

Routine Maintenance Schedule (dates listed are subject to change due to weather or other circumstances)

Activity/task	Frequency	Scheduled Date(s) in 2024
Pest Control (common areas)	Monthly	3 rd Thursday of Every Month (April 18, May 16, June 20)
Pest Control (in-unit service) Schedule with Site Manager (paid for by Resident)	Quarterly	June 20 September 19 December 19
Window Washing	3 times per year	April, August, December
Tree Trimming (Coconut Trees)	3 times per year	TBD
Tree Trimming (Ficus & Autograph Trees)	Semi-Annual	TBD
Tree Trimming (Milo, Plumeria, Satin Leaves Trees)	Annually	TBD
Power Washing Sidewalks/Pool Area	Quarterly	TBD
Power Washing Parking Lots	Quarterly	TBD
Cleaning Swimming Pool	4 x Week	MWFS
Cleaning Around Trash Bins/Trash Chute	3 x Week	MWF
Gym, Common Area restrooms, grills, Common Area hallways and elevators	Everyday	M-F

2024 Holiday Schedule

New Years Day	Monday, January 1
Martin Luther King, Jr. Day	Monday, January 15
Presidents Day	Monday, February 19
Prince Kuhio Day	Tuesday, March 26
Memorial Day	Monday, May 27
Kamehameha Day	Tuesday, June 11
Independence Day	Thursday, July 4
Labor Day	Monday, September 2
Discoverers Day	Monday, October 14
Veterans Day	Monday, November 11
Thanksgiving Day	Thursday, November 28
Christmas Day	Wednesday, December 25