



THE PLAZA HAWAII KAI AOA Community Room Use Agreement

Hours: 8:00 a.m. to 10:00 p.m. daily

Security Deposit: This Rental Agreement must be accompanied by a check in the amount of \$100.00 as a security deposit (the "Deposit") for the use of the Community Room, all or a portion of which may be retained by the Association for cleaning of the Community Room or repairs of damage to the Community Room necessary or appropriate as a result of the use of the Community Room. The Deposit will be returned to the Responsible Resident by the Resident Manager less the amount of the cost of any cleaning and/or repairs, within fourteen (14) days after the date of the use of the Community Room.

TERMS AND CONDITIONS FOR USE OF THE COMMUNITY ROOM

No Exclusive Use of Other Recreation Facilities: Use of the Community Room shall not include the exclusive use of the Swimming Pool or the Barbecue Area. The Swimming Pool and Barbecue Area shall be available to all residents, even when a private function is taking place in the Community Room.

Rules & Regulations: Responsible Resident must comply with all House Rules, and assure the compliance of all guests at the function.

Number of Users: Not more than _____ persons shall occupy the Community Room at one time.

No Commercial or Political Functions: The Community Room shall not be used for commercial or political functions.

Parking. If the guest parking stalls in the garage are occupied, guests must park off property on Hawaii Kai Drive.

Furniture: No shoes, bare feet or wet swimwear are allowed on the furniture in the Community Room.

Removal of Trash; Securing Community Room After Use: If food and/or beverages are served while using the Community Room, all trash must be removed to the trash bin located outside the office the same day as the function. The Community Room must be properly locked and otherwise secured by the Responsible Resident upon completion of the function.

Supervision: The Responsible Resident agrees to be present in the Community Room for the entire duration of the function and assumes full responsibility for his/her own and his/her guest's actions.

USE AGREEMENT

Name of Responsible Resident: _____

Apt. No. _____ Phone Numbers: Home: _____

Work: _____

Date of Function: _____ Number of Guests: _____

Purpose of Use: _____

Please initial here to acknowledge receipt of:

Key: _____ Date: _____ (if applicable)
Responsible Resident

Deposit Check: _____ Date: _____
Site Manager

I have read, understand, and agree to comply with the above conditions and with those posted in the Community Room. I hold The Plaza Hawaii Kai AOA, its Board of Directors, agents and employees harmless in the event of any accident. Further, I agree to pay any and all costs incurred for damage, replacement, and/or cleaning required of Plaza Hawaii Kai property as a result of the reserved function.

Signature of Responsible Resident

Date

Post function follow-up on Deposit Check:

Returned: _____ Date: _____
Responsible Resident

Destroyed: _____ Date: _____
Site Manager

Deposited: _____ Date: _____
Site Manager

Reason for Deposit: _____

